

BOARD AUTHORIZED COURSE ORDER

Authority: *School Act*, sections 168 (2) (b) and (t)

Ministerial Order 285/04 (M285/04).....Effective July 21, 2004
Order of the Minister of Education

Interpretation

1. In this order

"board" includes a francophone education authority;

"Board Authorized Course" means a Grade 10, Grade 11 or Grade 12 course developed or adopted by a board that meets the requirements set by the Minister in the Course Information Booklet;

"Board Authorized Course framework" means the document prepared by a board that contains the following information about a Board Authorized Course:

- (a) course name;
- (b) grade level;
- (c) number of credits;
- (d) course synopsis;
- (e) rationale;
- (f) organization structure appropriate to subject or topic;
- (g) learning outcomes that are assessable and observable and that can be understood by students and parents;
- (h) instructional component that clarifies the learning outcomes and provides a range of pedagogical opportunities;
- (i) assessment component that provides a range of both formative and final assessment;
and
- (j) list of learning resources that support the learning outcomes;

"Course Information Booklet" means the current booklet entitled "Course Information for the Graduation Program" approved by the Minister and issued by the Ministry of Education;
and

"Minister" means the Minister of Education.

Board Authorized Courses

2. A board may develop a course as a Board Authorized Course by meeting all of the requirements for Board Authorized Courses set by the Minister in the Course Information Booklet.

3. The board must ensure that a Board Authorized Course complies with the *School Act*.

BOARD AUTHORIZED COURSE ORDER

Use of Board Authorized Courses

4. No Board Authorized Course shall be offered for use in a school as meeting the Minister's requirements for graduation until the board
 - (a) on receipt of a request of the superintendent for that school district, approves the Board Authorized Course,
 - (b) submits a completed form 1526 entitled "Local Program Summary" for the Board Authorized Course, and
 - (c) receives a Ministry course code from the Ministry for the Board Authorized Course.

5. At the request of the Minister, a board must submit to the Minister a copy of the Board Authorized Course framework for a Board Authorized Course for review.

6. (1) If the Minister informs a board that a Board Authorized Course does not meet the Board Authorized Course requirements and procedures set out in the Course Information Booklet or does not comply with section 3 of this Order, the board must not offer that course as a course meeting the Minister's requirements for graduation
 - (a) subject to subsection (2), in the semester following the semester in which the board has been so notified by the Minister, or
 - (b) in the school year following the school year in which the board has been so notified by the Minister.(2) In the case of a two semester course, the board may not offer the course in the semester following the second semester of the course, regardless of whether it has been notified in the first or second semester by the Minister.

7. The board may offer a revision of a course that was unacceptable under section 6 if it
 - (a) revises the course to meet the Board Authorized Course requirements and procedures set out in the Course Information Booklet and section 3 of this Order,
 - (b) submits a completed form 1526 entitled "Local Program Summary" for the revised Board Authorized Course,
 - (c) submits a copy of the Board Authorized Course framework for the revised Board Authorized Course, and
 - (d) receives the Minister's approval to offer the revised Board Authorized Course.