



APPENDIX B

*Business Education 8 to 10
Grade Collections*

**BUSINESS EDUCATION 8 TO 10:
GRADE COLLECTIONS**

This section begins with an overview of the comprehensive resources for this curriculum, then presents Grade Collection charts for each grade. These charts list both *comprehensive* and *additional* resources for each curriculum organizer for the grade. The charts are followed by an annotated bibliography. Teachers should check with suppliers for complete and up-to-date ordering information. Most suppliers maintain web sites that are easy to access.

MEDIA ICONS KEY



Audio Cassette



CD-ROM



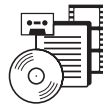
Film



Games/Manipulatives



Laserdisc/Videodisc



Multimedia



Music CD



Print Materials



Record



Slides



Software



Video

**BUSINESS EDUCATION 8 TO 10
GRADE COLLECTIONS
OVERVIEW OF COMPREHENSIVE RESOURCES**

World of Business
(Grades 8, 9, 10)

This multi-media resource package for exploring business issues pertinent to Canada consists of a student text, a student workbook, a teacher's resource binder, an 8-part video series and test banks on computer disks with accompanying user's guides.

The full-colour student text discusses business principles and concepts in the following chapters: "Profile of Business," "International Business," "Computer Applications," "Money and Financial Institutions," "Credit and Personal Finance," "You, the Consumer," "Accounting," "Marketing," "Law." Each chapter begins with learning objectives and a career focus exploration. Environmental alerts highlight problems or issues of environmental concern. Activities and review questions are included.

The student workbook includes exercises, review projects, case studies, and vocabulary development to reinforce concepts and skills.

The teacher's resource provides comprehensive instructional strategies, objectives, evaluation ideas, activity suggestions and answer keys to all text and workbook questions.

The eight-part video series matches the nine chapters of the student text (chapters 4 and 5 are addressed in a single video). Seven of the eight videos have been recommended for the Grade Collection. Please refer to separate annotations for these videos.

The test bank items include multiple choice questions and word problems to support each chapter. The computer can randomly select questions and scramble the order, or users may choose and edit.

System Requirements:
Macintosh: System 6.0 or later; 1 Mb RAM.
MS-DOS: DOS 2.1 or later; 320 K RAM.

*Exploring Business: A Global Perspective,
Teacher's Resource Book*
(Grade 10)

Softcover teacher's resource book incorporates business practices in classroom activities and promotes media and technological literacy. It contains detailed projects and activities students can perform individually or in groups. Activities are organized according to chapters on the economic system, the financial system, government, labour, law, marketing, accounting, and consumerism. A broad range of careers is explored in detail. Teaching strategies, blackline masters and answer keys are also included. The student book is not recommended.

Exploring Business for the 21st Century
(Grade 10)

Comprehensive textbook provides an introduction to many aspects of business while supporting many of the business education learning outcomes in each of Grades 8, 9 and 10. This resource could also support a full business education course at Grade 10 focusing on entrepreneurship. It provides good coverage of the role and impact of business; conducting business in a competitive marketplace and changing workplace; personal finance; entrepreneurship; and international business.

This resource is enriched with good explanations and follow-up activities. Examples are familiar and appropriate to topics. It would give students a sound base for exploring business education at the senior level. Includes a student text e-book CD-ROM compatible with both Macintosh and PC platforms.

System Requirements:

Macintosh: PowerPC; 16 Mb of RAM; 6 Mb free disk space for Adobe® Acrobat® Reader 4.0 Installation; 16-bit colour depth, and mouse.

PC: Intel® Pentium® with 100 MHz; 16 Mb of RAM; Windows® 95; 6 Mb free disk space for Adobe® Acrobat® Reader 4.0 Installation; 16-bit colour depth, and mouse.