



April 13, 2012

To: School Authorities and Principals of Group 1 and 2 Independent Schools

Re: *ELIGIBLE STUDENT (ES) AUDIT*

Please access the following documents from the Independent Schools website at:
http://www.bced.gov.bc.ca/independentschools/is_forms/

- Eligible Student (ES) Audit Form (to be completed and signed by school auditor)
- ES Audit Form Completion Instructions
- ES Audit Form - Responses to Frequently Asked Questions (FAQ's)
- Appendix A - Legal Residency of Parent
- Appendix B - LEGAL RESIDENCY OF PARENTS (Deceased)
- Appendix C - Eligible students: Provincial Grant Eligibility

The completion of the ES-Audit is required under section 2 (1) (d) of the Independent School Regulation and must be received in this office no later than **June 15, 2012**.

PLEASE NOTE:

It is important for school authorities and school principals to confirm, with the school's auditor, the accuracy of the total FTE eligible students that qualify for funding, before submitting the ES Audit.

The June 30, 2012 and October 31, 2012, grant payments will be based on this May 15, 2012, count of FTE eligible students.

Amended audits will not be accepted after July 30, 2012.

Yours truly,

Theo Vandeweg
Inspector