



We, being qualified under section 205 of the Business Corporations Act, have examined the records of the school listed below up to May 15, 2012.

SCHOOL MINISTRY CODE	NAME OF SCHOOL: (not Authority)	CITY
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Our examination was made in accordance with generally accepted auditing standards and, accordingly, included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, in accordance with the *Independent School Act*, the following count applies:

SECTION I: ELIGIBLE STUDENTS ONLY	Enrolled in K to 12, between July 1, 2011 - May 15, 2012	Exclude: out-of-province students, offshore students, "Status Indians" living on-reserve, registered home school students, Distributed Learning students and students in a Group 3, or 4 portion of a school.
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PART A: STUDENTS ATTENDING AT LEAST 600 HOURS

1. The number of students enrolled in Grades 1 - 12
(FTE = headcount) _____ **(A1)**

 2. The number of Kindergarten students:
 - (a) enrolled in a full day program
(FTE = headcount) _____ (a)
 - (b) enrolled in half time program - students attending at least 320 hours
(FTE = headcount multiplied by .5) _____ (b)
- Subtotal of A2 = (a) + (b) [Count students only once in (a) or (b)]** _____ **(A2)**

PART B: STUDENTS ATTENDING FEWER THAN 600 HOURS

1. The number of students enrolled in grades 1 - 12
(FTE = total hours in attendance divided by 600) _____ **(B1)**

 2. The number of Kindergarten students:
 - (a) enrolled in a full day program
(FTE = total hours in attendance divided by 600) _____ (a)
 - (b) enrolled in half time* program - students attending fewer than 320 hours
(FTE = total hours in attendance divided by 320, multiplied by .5) _____ (b)
- Subtotal of B2 = (a) + (b) [Count students only once in (a) or (b)]** _____ **(B2)**

TOTAL FTE OF ELIGIBLE STUDENTS ONLY = (A1) + (A2) + (B1) + (B2) = _____

SECTION II: ALL STUDENTS	Enrolled in K to 12, between July 1, 2011 - May 15, 2012	Include eligible and non-eligible K-12 students. Exclude registered home school students, Distributed Learning students and all students not enrolled in a K-12 program.
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PART A. STUDENTS ATTENDING AT LEAST 600 HOURS

1. The number of students enrolled in grades 1 - 12 (FTE = headcount) _____ **(A1)**
 2. The number of kindergarten students:
 - (a) enrolled in a full day program (FTE = headcount) _____ (a)
 - (b) enrolled in half time program - students attending at least 320 hours (FTE = headcount multiplied by .5) _____ (b)
- Subtotal of A2 = (a) + (b) [Count students only once in (a) or (b)]** _____ **(A2)**

PART B. STUDENTS ATTENDING FEWER THAN 600 HOURS

1. The number of students enrolled in grades 1 - 12 (FTE = combined hours in attendance divided by 600) _____ **(B1)**
 2. The number of kindergarten students:
 - (a) enrolled in a full day program (FTE = total hours in attendance divided by 600) _____ (a)
 - (b) enrolled in half time* program - students attending fewer than 320 hours (FTE = total hours in attendance divided by 320, multiplied by .5) _____ (b)
- Subtotal of B2 = (a) + (b) [Count students only once in (a) or (b)]** _____ **(B2)**

TOTAL FTE OF STUDENTS ENROLLED = (A1) + (A2) + (B1) + (B2) = _____

NAME OF FIRM		OR	<input type="checkbox"/> CHARTERED ACCOUNTANT	TELEPHONE
			<input type="checkbox"/> CERTIFIED GENERAL ACCOUNTANT	
ADDRESS	CITY	E-MAIL ADDRESS		
SIGNATURE OF AUDITOR		NAME OF AUDITOR (please print)		DATE SIGNED

THIS COMPLETED FORM MUST BE RECEIVED BY: JUNE 15, 2012

Please **FAX** to (250) 953-4908; or **SCAN & EMAIL** to EDUC.IndependentSchoolsOffice@gov.bc.ca

Attention: Beth Popel

Please Note: 'Originals' do not need to be mailed or couriered to our office

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