

Comments

This letter attempts to use correct business letter format; however, some elements are omitted. While most of the necessary details are present, there are lapses in the use of standard English. This letter is minimally acceptable.

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Dr. Johnson.
Section Head of Infection Control.
P.O. Box 0608. BC Health Science Center,
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Dr. Johnson

Thank you for the interview, I have used all the information you have given to me for my handout.

I found that by washing hand can help from prevonting spread of bacteria is very interesting and how hygene is very important.

I would love to learn more about other common diseases and virus, if you are available for another interview.

Sincerely.

<signature>

Leslie Singh