

**British Columbia Passport to Education  
Redemption Form**  
(for students claiming directly from the Ministry of Education)

Present Name	_____
Former Name (proof of name change required)	_____
Address (for mailing of cheque)	_____ _____
City/Province	_____ Postal Code _____
Telephone Number	_(_____)_____
Personal Education Number (PEN)	_____
Canadian Social Insurance Number	_____
Email Address	_____

*(A T4A will be issued for all monies received)*

**IMPORTANT NOTE:** Check to make sure you have enclosed **all of the following information** before mailing your claim to the address provided below:

- **Original Passport to Education Booklet and/or Declaration of Lost Stamps form**
- **Proof of Tuition Fees paid** – a copy of a receipt of tuition fees **paid** (or a large portion of tuition fees paid) or an account balance summary
- **Proof of Registration/Attendance** – The post-secondary institution will either stamp and fill out their portion of this redemption form below **or** stamp the back of your Passport booklet **or** provide a letter on their letterhead confirming that you are currently registered and attending a specific program and confirming the start date of the program.

<b>TO BE COMPLETED BY REGISTRAR'S OFFICE (OPTION)</b>	
Institution Stamp Placed Here	Name of Institution: _____
	Date of Enrolment: _____
	Signature of Registrar: _____

Mail this completed form, Passport Award and documentation to:

Passport to Education Program, Ministry of Education  
PO Box 9886 STN PROV GOVT  
Victoria, BC V8W 9T6  
Website: [www.bced.gov.bc.ca/awards](http://www.bced.gov.bc.ca/awards)  
(250) 356-2443 or (250) 356-2449